

TERMS OF REFERENCE FOR CONSULTANCY TO CONDUCT A SUMMATIVE EVALUATION FOR THE ADVANCE FAMILY PLANNING INITIATIVE: 2009 TO 2022

1.0 Overview of the Advance Family Planning Initiative in Uganda

Advance Family Planning (AFP) is an advocacy initiative of the Bill and Melinda Gates Institute for Population and Reproductive Health and the Johns Hopkins School of Public Health implemented in ten countries. The initiative was launched in Uganda in November 2009 with the aim of improving the funding and policy environment and galvanizing political commitment needed to ensure access to a full choice of family planning services and information, with a view to realizing the FP2020 and successor FP2030 Commitments. This is attained through collective efforts working with likeminded partners to build consensus, mostly targeting decision makers using a unique AFP SMART Advocacy approach.

The advocacy approach hinges on seven principles: locally-driven, focused, evidence-based, collaborative, influential, accountable and sustainable principles.

The AFP Initiative works in collaboration with governments, donors, implementing partners, religious, media, and cultural institutions, as well as other state and non-state actors, to ensure that the country's FP commitments are met, as well as to track progress and understand advocacy priorities.

1.1 Main implementing partners of the Advance Family Planning Initiative in Uganda

In Uganda, the AFP initiative is implemented by **Reproductive Health Uganda (RHU)** and **Partners in Population and Development, Africa Region Office (PPDARO)**, working at both national and at Sub National level- over the years, engaging subnational decision makers of 32 districts.

RHU is a Non-Government Organization founded in 1957, and has pioneered family planning in Uganda. RHU is affiliated with the world's largest sexual and reproductive health and rights (SRHR) organization, the International Planned Parenthood Federation (IPPF), and has long-standing experience and expertise providing integrated comprehensive SRHR information and services which include family planning (FP), HIV prevention, care and treatment, breast and cervical cancer screening, sexually transmitted infections (STIs) management, immunization, etc.

RHU has a special focus on young people, information and services delivery and advocacy- especially advocating for increased funding and a conducive SRHR policy environment.

RHU's mission is to champion, provide and enable universal access to rights based SRHR information and services to vulnerable and underserved communities especially young people. RHU's engagement is to ensure that SRHR is respected, protected, and fulfilled as a goal in itself and as a fundamental means to gender equality, human well-being, and sustainable development.

PPD ARO is a charity and not for profit southern-led and southern-run inter-governmental organization that was established in 2007 in Kampala, Uganda. The organization is part of the global Partners in Population and Development (PPD), an alliance of developing countries that was founded during the International Conference on Population and Development (ICPD) held in Cairo, Egypt in 1994 to expand and strengthen South-South collaboration between and among developing countries in the field of reproductive health, population and development in the context of implementation of ICPD PoA. PPD is headquartered in Dakar, Bangladesh, with the African Regional Office (PPD ARO) based in Kampala, Uganda and has a global membership of twenty-seven (27) countries, fifteen (15) of which are in Africa. The organization has a deep commitment to improving reproductive health and rights in collaboration with partner countries, in strategic partnership with government institutions, development partners, NGOs, and civil society organizations. PPD ARO's vision is to lead the promotion of south-south cooperation towards the attainment of the global population and reproductive health agenda for Sustainable Development. The mission is to achieve its vision through sustained advocacy, capacity building, networking, knowledge management/sharing and transfer of good practices in the field of reproductive health and rights, population and development within the framework of south-south cooperation. To achieve her vision and mission, PPD ARO pursues four strategic thrusts: 1) policy and funding advocacy; 2) accountability for sexual reproductive health and rights commitments; 3) networking and building strategic southern partnerships; and 4) south-south best practices sharing and transfer.

2.0 Objectives of the Assignment

This year, December, 2022, marks the end of AFP implementation. Therefore, the main objective of the consultancy is to evaluate the performance, effectiveness, efficiency and impact of the AFP initiative in Uganda over the years

Specifically, the evaluation will focus on;

- Establishment of the extent to which the initiative has achieved its objectives
- Assessment of the performance of the initiative in respect to relevance, effectiveness, efficiency and sustainability
- Documenting experiences, best practices, and lessons learned during the implementation of the AFP initiative.
- Highlighting the results achieved, including family planning/SRHR budget, visibility

and policy wins, the partnerships established, capacities built, as well as the validity of the AFP theory of change

- Identification of spin-offs that may have been as a result of the initiative implementation
- Identification challenges and recommendations for projects/initiatives with similar and overlapping objectives
- How the initiative changed the perceptions of stakeholders and increased their appreciation of the relationship between family planning and socio-economic development

2.1 Approach/Methodology

It is expected that the methodology will be proposed by the consultant, who will ensure the use of relevant, up to date, internationally recognised summative evaluation methods, and the use of most efficient methods in a Ugandan context. Participatory methods are expected whenever possible.

The selected methods should be qualitative and quantitative, and a combination of methods is desirable to maximize the reliability of the data. The stakeholders and beneficiaries that will be involved in the evaluation will be determined by the consultant together with RHU and PPDARO.

The content of the summative evaluation will be defined together with RHU and PPDARO during the inception phase of the evaluation.

2.2 Scope of the engagement

The scope of work includes the following:

- Programmatic scope:** the evaluation concerns the Advance Family Planning (AFP) project activities carried out by Reproductive Health Uganda (RHU) and Partners in Population and Development, Africa Regional Office (PPDARO) and their allies.
- Geographical area:** the evaluation will be carried out in AFP focus districts.
 - Eastern region: Mayuge, Mbale, Iganga, Soroti, Bududa, Budaka, Kapchorwa and Sironko
 - Northern region: Dokolo, Lira, Apac, Gulu, Lamwo and Otuke.
 - West Nile region: Arua, Zombo, Nebbi,
 - Central region: Kampala, Mityana, Mubende, Rakai, Kalungu and Lwengo
 - Western Region: Kanungu, Bushenyi, Kabarole, Mbarara, Kabale and Rukungiri.
- Time Scope:** The evaluation will focus on activities from 2009 to year 2022.

3.0 Deliverables/Expected Outputs and time lines

The consultant team is expected to produce the following;

No.	Key Expected outputs	Timeline
1.	Inception Report presented	28 th June /2022
2.	Draft end-line evaluation report	22 nd July/2022
3.	Feedback from RHU and PPDARO shared with the consultant	26 th July/2022
4.	Final end line evaluation report shared	29 th July/2022

The duration of this consultancy is utmost 35 days. The consultant should be able and willing to execute and complete the assignment including submission of all deliverables by 29th July / 2022

4.0 Roles/Responsibilities of Consultant

- Develop inception report based on the TOR as well as desk study of relevant project documents shared by RHU and PPDARO
- Develop relevant tools and/or revision of existing tools for collecting data in consultation with the RHU M&E team
- Conduct evaluation fieldwork activities at both national and sub national level
- Develop a draft summative evaluation report based on findings from fieldwork in consultation with the RHU M&E
- Present the draft report to technical RHU and PPDARO team for their input
- Compilation of final end line evaluation report accommodating comments by PPDARO and RHU
- Ensure ongoing communication with RHU and PPDARO about the development of the summative/ end line evaluation
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5.0 Roles/Responsibilities of RHU/PPDARO

- Submit relevant documentation including reports on AFP Uganda activities to the consultant
- Provide the required AFP Uganda reference materials as requested by the consultant
- Be available for discussion of identified issues before during and after the documentation
- Engage with the consultant closely to carry out the activities required for the evaluation exercise
- Provide support for validation/dissemination of the report

6.0 Competences and qualifications of Consultant

- Minimum of a master's degree in research, management, social sciences, public health, or monitoring and evaluation or any other related field
- A demonstrable experience in documentation, evaluation, qualitative and quantitative data collection, management and analysis
- Demonstrated experience in health-related project research and documentation and knowledge of non-governmental organization (NGO) processes and management
- Understanding the National Sexual and Reproductive Health and Rights (SRHR) context, including family planning perspectives and trends
- Excellent analytical, report writing, communication, and writing skills
- Knowledge of community mobilization and advocacy projects- AFP SMART approach would be an added advantage
- Clear understanding of the local government budget processes
- Self-motivated and the ability to deliver results

7.0 Application process

Interested persons should submit technical and financial proposals to the Executive Director, Reproductive Health Uganda - rhu@rhu.or.ug and copy dkansiime@rhu.or.ug , ekiggundu@rhu.or.ug , aro@ppdsec.org by Friday, 10th, June 2022 before 5:00pm

Qualifying candidates will be contacted by Friday 17th June, 2022.