



Partners in Population and Development (PPD)

An Inter-Governmental Organization Promoting South-South Cooperation

Required Documents/ Papers to be enlisted as a vendor at PPD Secretariat.

Partners in Population and Development (PPD) is an international Intergovernmental Alliance of 26 developing countries headquartered in Dhaka, Bangladesh. PPD has Permanent Observer Status at the United Nations and Diplomatic Status in Bangladesh. PPD is requesting the vendors to submit the relevant papers in the following categories for enlistment.

1. Flight Reservation Agencies
2. Packers and Shippers
3. Rent A Car
4. Vehicle Repairing and Maintenance Workshop
5. Secretariat/ Office Repairing and Maintenance
6. IT Solutions
7. Office supplies/ stationery
8. Designing and Printing
9. Newspaper Advertisement
10. Courier service

Required documents/ papers needed to be enlisted as a vendor in any of above-mentioned category are as follows:

- 1) Company/ enterprise profile
- 2) Client list
- 3) Working experience at least 5 years in the related filed
- 4) Updated trade license
- 5) TIN Certificate
- 6) VAT Certificate
- 7) Bank solvency certificate

The documents addressed to:

The Officer-in- Charge

Partners in Population and Development (PPD)
Plot- 17 B & C, Block- F, Agargaon Administrative Zone,
Sher-E-Bangla Nagar, Dhaka- 1207
Email: procurement@ppdsec.org